

Ward Affected: All Wards

115.1 RESOLVED: That the Committee

- (i) Agreed the 2018/19 Local Transport Plan capital programme budget allocation of £5.365 million to projects and programmes and notes the additional allocations for schemes agreed at Budget Council, as set out in Appendix 2 of the report

116 PHASING OUT SINGLE USE PLASTICS (SUPS)

Contact Officer: Mita Patel

Tel: 01273 293332

Ward Affected: All Wards

116.1 RESOLVED: That the Committee noted

- (i) The report and work progress detailed in section 4 of the report.
- (ii) That it would receive a more detailed report on progress in July 2018
- (iii) The conclusions and next steps provided in section 6 of the report.

117 ANNUAL PLANNED MAINTENANCE AND ASSET MANAGEMENT FUND ALLOCATIONS 2018-19 FOR THE COUNCIL'S OPERATIONAL BUILDINGS

Contact Officer: Angela Dymott

Tel: 01273 291450

Ward Affected: All Wards

117.1 RESOLVED: That the Committee

- (i) Approved the annual programme of planned maintenance works as detailed in Appendices 2 and 3 of the report, at a total estimated cost of £3,300,650;
- (ii) Approved the Asset Management Fund allocation for 2018/19 totalling £1,000,000, as detailed in paragraph 3.4.1 of the report.
- (iii) Granted delegated authority to the Assistant Director of Property & Design to procure the planned maintenance budget and asset management fund improvement works and award contracts within these budgets, as required, in accordance with the council's Contract Standing Orders.

118 ORBIS HARD FACILITIES MANAGEMENT PROCUREMENT

Contact Officer: Martin Hedgecock

Tel: 01273 295047

Ward Affected: All Wards

118.1 RESOLVED: That the Committee

- (i) Authorise the commencement of the procurement of contracts for the delivery of hard facilities management services where the council is the contracting authority, and note that Appendix 2 to the report gives an indication of the contracts which will be procured and who the contracting party for each contract will be.
- (ii) Delegate authority to Assistant Director Property & Design to agree changes to the proposals in Appendix 2 and note that further report(s) to convey the outcome of the Orbis hard facilities management procurement activity and obtain authority for the award of any contracts for hard facilities management services will be brought to future meeting(s) of this Committee.

119 EDUCATION CAPITAL RESOURCES AND CAPITAL INVESTMENT PROGRAMME 2018/2019

Contact Officer: Richard Barker
Ward Affected: All Wards

Tel: 01273 290732

119.1 RESOLVED:

- (i) That the agreed allocation of funding as shown in Appendices 3 and 4 to the report be approved for inclusion within the Council's Capital Investment Programme 2018/19;
- (ii) That the Committee approved the funding necessary to enable all necessary building, adaptation and other associated works undertaken at Dorothy Stringer School to accommodate the "misplaced 38" children for September 2018;
- (iii) That an urgency meeting of the Children, Young People & Skills Committee be convened to consider the allocation the balance of the Government funded £15m in (ii) (above) on the remainder of the qualifying school estates;
- (iv) That Officers convene an urgent meeting of relevant parties required to agree the parameters for swift implementation of the works required to accommodate the 'Misplaced 38.' This meeting is likely to include the Head Teacher, the Chair of Governors, appropriate BHCC property officers among others;
- (v) That the Committee authorise the Executive Director, Families, Children & Learning to consider the conclusions of this urgent meeting in the expectation that facilities will be in place for September 2018;
- (vi) That the Assistant Director of Property & Design be granted delegated authority to procure the capital maintenance and basic

needs works and enter into contracts with these budgets, as required, in accordance with Contract Standing Orders in respect of the entire Education Capital Programme.

120 PURCHASE OF PROPERTY WITH RESTRICTIVE COVENANT

Contact Officer: Emma Kumar
Ward Affected: Queen's Park

Tel: 01273 293297

120.1 **RESOLVED:** That it be agreed that -

- (i) The council purchase and refurbish the two properties at in Queens Park ward, Brighton to provide 15 units of accommodation for future use by the council as temporary accommodation;
- (ii) A budget of £2.040m for the purchase and refurbishment of these two properties be approved, which included a purchase price of £1.200m.

121 A REQUEST TO PURCHASE A PIECE OF HRA LAND ON MILE OAK ROAD

Contact Officer: Scott Lunn
Ward Affected: North Portslade

Tel: 01273290282

121.1 **RESOLVED:** That the Committee

- (i) Approved the disposal of the freehold of the land adjacent to 336 Mile Oak Road, as indicated in the report, for £27,000.
- (ii) Agree that the capital receipt arising from the sale of the freehold of the land adjacent to 336 Mile Oak Road be used to support the HRA Capital Programme.

122 PROCUREMENT PROGRAMME FOR HOUSING REPAIRS, PLANNED MAINTENANCE AND CAPITAL WORKS

Contact Officer: Glyn Huelin

Tel: 01273 293306

122.1 **RESOLVED:** That the Committee noted the commencement of an options programme in relation to the future delivery of repairs, planned maintenance and capital works for the Council's housing stock, as detailed in the report.

123 BRIEFING REPORT ON ASE REGIONAL ADOPTION AGENCY

Contact Officer: Karen Devine
Ward Affected: All Wards

Tel: 01273 295444

123.1 **RESOLVED:** That the Committee -

- (i) Noted the report and in particular background information;

- (ii) Agreed in principle to the development of 'Adoption South East' Regional Adoption Agency in order to comply with Department for Education 'Adoption – A Vision for Change' agenda;
- (iii) Agreed in principle to aligned budgets for the formation of Adoption South East;
- (iv) Agreed for a more detailed report to be presented following approval on government funding.

124 DATA PROTECTION OFFICER DESIGNATION

Contact Officer: Victoria Simpson *Tel:* 01273 294687
Ward Affected: All Wards

124.1 RESOLVED:

- (i) That in response to the requirements of the General Data Protection Regulation, the Committee approved in principle this Council's designation of a statutory Data Protection Officer which Brighton & Hove City Council shares with its fellow founding Orbis partner authorities: East Sussex County Council and Surrey County Council.
- (ii) That the Committee approved that the Executive Director – Finance & Resources be given delegated authority to take all steps necessary or incidental to appoint to the above role.
- (iii) That the Committee granted to the Monitoring Officer delegated authority to amend the Council's Constitution so as to include provision in the Scheme of Delegations to Officers for the new statutory Data Protection Officer role.
- (iv) That the Committee approved that responsibility for acting as the Council's Senior Information Risk Owner be delegated to the Executive Director – Finance & Resources and that this be reflected in the Scheme of Delegations to Officers.

125 SURVIVORS NETWORK PLEDGE

Contact Officer: Larissa Reed *Tel:* 01273 294286
Ward Affected: All Wards

125.1 RESOLVED: That the Committee agreed that Brighton & Hove City Council sign the Survivors Network Pledge and signs up for the Over to You Kite mark.

126 AUTHORITY TO ENTER INTO A SUBLEASE FOR A MEDIUM SUPPORTED

ACCOMMODATION SERVICE FOR HEALTH & ADULT SOCIAL CARE CLIENTS

Contact Officer: Jenny Knight
Ward Affected: All Wards

Tel: 01273 293081

126.1 **RESOLVED:** That authority be granted for a sub-lease between Brighton & Hove City Council and BYMCA in accordance with the Heads of Terms attached to the report.

127 TENDER FOR TRANSPORT PROFESSIONAL SERVICES

Contact Officer: Emma Sheridan
Ward Affected: All Wards

Tel: 01273 293862

127.1 **RESOLVED:** ~~That the Committee granted delegated authority to the Assistant Director City Transport to award a framework contract for a four year term to successful suppliers following the OJEU tendering process.~~

The incorrect decision was recorded. The following Recommendations were agreed:

That the Committee:

- (i) Approved the procurement of a new transport professional services and modelling framework contract;
- (ii) Grants delegated authority to the Executive Director of Economy, Environment & Culture to -
 - (a) Carry out the procurement of the framework contract referred to (i) above;
 - (b) Agree the term of the framework contract;
 - (c) Award and let the framework contract;
 - (d) Award and let call-off contracts under the framework contract.

128 GRANT OF NEW LEASES SHOREHAM AIRPORT

Contact Officer: Max Woodford
Ward Affected: All Wards

Tel: 012773 291666

128.1 **RESOLVED:** That the Committee -

- (i) Authorised the grant of four new leases across the airport estate in line with draft Heads of Terms in Part II and subject to the delegation set out in recommendation (ii) below;
- (ii) Granted delegated authority to the Executive Director for Economy, Environment and Culture and Executive Lead Officer, Strategy Governance and Law to negotiate any further amendments to the Heads of Terms in order to secure the best position for the councils. Any proposed amendments to the Heads

of Terms to be reported to Leaders Group prior to the granting of the four new leases;

- (iii) Granted delegated authority to the Executive Director for Economy, Environment and Culture and the Executive Lead Officer, Strategy Governance and Law to finalise the legal documents and to take any other necessary steps to give effect to the agreement described in the Heads of Terms.